

## View Assignment as Instructor or Student; Print Assignment with and without Answers

It's easy to review an assignment, see your assignment as a student will see it, and print out the assignment with or without answers.

Select the course. From **Assignments**, click on the assignment.

In the assignment **Overview**, you'll see assignment information including its due date, availability dates, number of items and point value. You will also see diagnostic information.

From the Overview, select **Student View** to see what your students will see, including the grading policy. From the Overview you can also edit the assignment and its grading settings.

If you want to print out the assignment with all its answers, select **Print View with Answers**. Click the **Print** button in the upper right. This print view can produce many pages, so you may wish to print to a file, such as a PDF file.

Note that for security reasons, assignments with answers should never be posted or handed out to students.

If you want to print out the assignment without answers, for example to give to your students, you will need to print it as a student.

1. Please ask your sales representative for complimentary student access.
2. *Using a different login name than your instructor login*, register and enroll in your course as a student.
3. You will then be able to print out the assignment using the student **Print** view.

Note that if students must complete one item or part before seeing another, they will also not be able to *print* the second until after they've completed the first.